



# JLL Landing Page Quick Guide for Volunteers' Journey

Powered by



# Register an account

1. Go to <https://jll.handsonhongkong.org>

[jll.handsonhongkong.org](https://jll.handsonhongkong.org)



| LOGIN |

| **CREATE A VOLUNTEER ACCOUNT** |

| CODE OF CONDUCT |

| HANDSON CALENDER |

| USER GUIDELINE |

2. Click "**| CREATE A VOLUNTEER ACCOUNT |**" you will be directed to the HandsOn website <https://www.handsonhongkong.org/volunteer-sign-up> on a new tab.

# Register an account

## Create your Volunteer Account

To sign up for any of the volunteer activities on our public-service calendar, you'll need to create a HandsOn account. In preparation for the programs that you sign up for, you will receive email communication from HandsOn and we will provide your contact details to NGO service program organizers and Volunteer Leaders running the activity (see our Volunteer Policy here).

Complete the form below to get started!

To protect your account security, [click here](#) for tips on creating a secure password.

Or

Register with ...



Fields marked with an asterisk (\*) are required.

### BASIC INFO

First Name *	<input type="text" value="Ex. Valerie"/>
Last Name *	<input type="text" value="Ex. Volunteer"/>
Date of Birth *	<input type="text" value="Day"/> <input type="text" value="Month"/> <input type="text" value="Year"/>

### CONTACT INFO

Home Street	<input type="text" value="609-611 Tai Nan West Street"/>
Home City	<input type="text" value="Hong Kong Island, Kowloon, New Territories"/>
Home Phone	<input type="text" value="Ex. (856)-451-9658"/>
Mobile Phone *	<input type="text" value="Ex. (856)-451-9658"/>
Other Phone	<input type="text" value="Ex. (856)-451-9658"/>
Employer *	<input type="text" value="Ex. HandsOn Connect"/>

### MORE ABOUT YOU

\* Required



### LOGIN INFORMATION

Email Address *	<input type="text" value="Ex. valerie@example-domain.com"/>
Confirm Email Address *	<input type="text" value="Ex. valerie@example-domain.com"/>
Password *	<input type="text" value="Password"/>
Confirm Password *	<input type="text" value="Confirm Password"/>

Please note that after registering as a HandsOn volunteer, you will receive our newsletter outlining upcoming service opportunities— all of which support the manpower needs of Hong Kong charities. You can unsubscribe from these communications at any time through the button on our newsletter.

3. Fill in all the required \* fields, please make sure to use your company email address to register for tracking purposes. Click "next" when finished.

Next >

# Register an account

4. You will receive an email with a verification code from the email...

**LOGIN INFORMATION**

Email Address \*   
*A verification code will be sent to this email, after clicking next.*

Confirm Email Address \*

Password \*   
**Weak**

Confirm Password \*

Please note that after registering as a HandsOn volunteer, you will receive our newsletter outlining upcoming service opportunities— all of which support the manpower needs of Hong Kong charities. You can unsubscribe from these communications at any time through the button on our newsletter.

Verification Code   
[Resend Code](#)

5. Fill in the verification code, then click "Verify".



HandsOn  
HONG KONG

Dear Brian Lee,

We received a request to use the email address [brian@handsonhongkong.org](mailto:brian@handsonhongkong.org) in <https://www.handsonhongkong.org>. If you were prompted for a verification code, please enter the following

**15429**

If this wasn't you, you can safely disregard this email. Probably your email was entered by mistake.

Thanks,  
HandsOn Hong Kong

親愛的 Brian Lee,

我們收到了使用 <Current Site Url> 中的電子郵件地址 <Current Site Url> 的請求。如果系統提示您輸入驗證碼，請輸入以下內容

**15429**

如果不是您，則可以放心地忽略此電子郵件。您的電子郵件可能是錯誤輸入的。

# Register an account

6. Please fill in "JLL" here.

## Welcome, JLL volunteer!

\*Before you continue with your registration process, we invite you to fill in the details below to help us keep track of your volunteering.

Company name

*Please fill in JLL*

Business Unit / Department

None

Next >

7. Choose which Business Unit / Department you work at from the drop down menu and then click "Next".

# Register an account

## Volunteers' Code of Conduct

### 1. Scope and purpose

A. This code of conduct applies ("Code") to all volunteers ("Volunteers") who: (i) registered with HandsOn Hong Kong; or (ii) participate in volunteering activities organized by HandsOn Hong Kong or their NGO partners via HandsOn Hong Kong's platform ("Organizer").

B. This Code aims to provide guidance to Volunteers in the context of providing volunteering services to beneficiaries who receive services from the Organizers ("Clients").

C. HandsOn Hong Kong reserves the right to change the content of this Code from time to time. The updated Volunteers' Code of Conduct will be posted on our website at [\*].

### 2. Respect and understand the individual

A. Volunteers should recognize the ethnic and cultural diversity of the communities being served. Volunteers should respect and be sensitive to the culture of Clients and appreciate the differences among them in respect of their ethnicity, national origin, gender, religion, custom and sexual orientation.

B. Volunteers should respect fundamental human rights, human dignity, social equality and equal rights of all Clients including children.

C. Volunteers should always take into consideration the difficult experiences that Clients may have faced or survived, as well as the disadvantaged position in which they may find themselves in relation to those who hold power or influence over certain aspects of their lives.

### 3. Ensure a safe and healthy environment

A. Where possible, Volunteers should avoid working alone in an isolated or closed environment with a Client. Try to keep an open door and not position yourself between the Client and an exit route. If unavoidable, please ensure that someone from the Organizer knows where you are and why.

B. Volunteers must not be alone with children or people who are vulnerable such as with those intellectual disabilities ("VPs"), in private without supervision by their parent, legal guardian, HandsOn Hong Kong's, or Organizer's staff member.

### 4. Physical contact

A. Volunteers must be aware of the kind of games and/or activities they play with children and VPs. Physical contact with children and VPs may be appropriate on certain occasions (e.g. when reassuring them or guiding them in carrying out operations) but this should be kept to a minimum. Always discuss this beforehand, explaining what you are doing and why.

late arrival.

C. If Volunteers are absent without an early notification, it will be considered a no show.

D. Upon 3 no shows and/or late arrival, HandsOn Hong Kong has the discretion not to allow the Volunteer to volunteer through HandsOn Hong Kong again.

Fields marked with an asterisk (\*) are required.

By signing up as a HandsOn Hong Kong volunteer, you consent to sharing personal information that will allow our team to contact you in preparation for the service programs you sign up for. We will also provide your details to NGO service program organizers and/or HandsOn Volunteer Leaders ahead of your activity.

By continuing with this registration process you are indicating your acceptance of the above Code of Conduct as well as our Volunteer Policy—which outlines HandsOn Hong Kong's approach to data usage and privacy, liability and volunteer participation requirements.

Please confirm that you have not been convicted of any child or sexual-related crime. \*



I have read, understood, and agree to abide by this Code throughout my volunteering services. \*



Full Name \*

Brian Lee

*By typing name here it substitutes for electronic signature*

Please provide the first four digits of your Hong Kong Permanent Identity card number. Any person as a visitor in Hong Kong who wishes to volunteer needs to check with Hong Kong Immigration Department to avoid breaching the conditions of stay.

Identity card number \*

1234

< Back

8. Agree to the code of conduct, fill in the full name and first 4 digits of your I.D. card number, then click "Next".

Next >

# Register an account

Fields marked with an asterisk (\*) are required.

Please indicate below your preferred language(s) and job-related skill(s).

Language Skills(s) \*

Job-related Skills \*

- |  |   |
|--|---|
| <input type="checkbox"/> Accounting / finance 會計 / 金融                  | <input type="checkbox"/> Administrative/general office support 行政 / 一般辦公室支援 |
| <input type="checkbox"/> Communications and marketing 傳<br>播學及市場營銷     | <input type="checkbox"/> Fundraising 籌款活動                                   |
| <input type="checkbox"/> Gardening 園藝                                  | <input type="checkbox"/> Graphic design 平面設計                                |
| <input type="checkbox"/> Health / medical 保健 / 醫療                      | <input type="checkbox"/> Event management 活                                 |
| <input type="checkbox"/> Human resources 人力資源                          | <input type="checkbox"/> IT 資訊科技  |
| <input type="checkbox"/> Legal 法律                                      | <input type="checkbox"/> Photography 攝影                                     |
| <input type="checkbox"/> Project management 項目管理                       | <input type="checkbox"/> Teaching /Training教學/ Fine arts 藝<br>術             |
| <input type="checkbox"/> Teaching /Training教<br>學/Fitness/sports 體能/運動 | <input type="checkbox"/> Teaching /Training教學<br>/Music/drama 音樂 / 戲劇       |
| <input type="checkbox"/> Teaching /Training教學 /Health 保健               | <input type="checkbox"/> Teaching /Training教學/IT 資訊科技                       |
| <input type="checkbox"/> Translation 翻譯                                | <input type="checkbox"/> Videography 影片製作                                   |
| <input type="checkbox"/> N/A 不適用                                       |   |

Interests \*

- |  |  |
|--|--|
| <input type="checkbox"/> Animal Welfare 動物福利   | <input type="checkbox"/> Assistance and Support for Elderly長<br>者支援服務                            |
| <input type="checkbox"/> Education and Empowerment for<br>Children and Youth 兒童及青少年教育充<br>權服務            | <input type="checkbox"/> Environmental Conservation 環境保<br>育                                     |
| <input type="checkbox"/> Education and Empowerment for<br>Refugees and Asylum Seekers 難民及尋<br>求庇護者教育充權服務 | <input type="checkbox"/> Education and Empowerment for<br>Ethnic Minorities 少數族裔教育充權服務           |
| <input type="checkbox"/> Empowerment and Support for<br>Domestic and Migrant Workers 外籍傭工<br>充權及支援服務     | <input type="checkbox"/> Health and Wellness 健康服務  |
| <input type="checkbox"/> Food Assistance 糧食援助  | <input type="checkbox"/> Housing Assistance 房屋援助   |
| <input type="checkbox"/> Inclusion and Empowerment for<br>LGBT+ Community LGBT+共融及充權服<br>務               | <input type="checkbox"/> Support for Homeless People 露宿<br>者支援服務                                 |
| <input type="checkbox"/> Training and Empowerment for<br>Disadvantaged Women 弱勢婦女培訓充<br>權服務              | <input type="checkbox"/> Training and Empowerment for<br>People with Disabilities 殘疾人士培訓充<br>權服務 |
| <input type="checkbox"/> Training and Empowerment for<br>Vulnerable Youth 弱勢青年培訓充權服務                     | <input type="checkbox"/> Waste Reduction 減廢  |

9. Please indicate your preferred languages, job-related skills and your interests (you can click more than one for each), then click "Finish".

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Finish >

# Register an account - Success!

English ▾

CALENDAR

Hello, Brian

Log out

VOLUNTEER

NGO  
PARTNERS

CORPORATE  
VOLUNTEERING

EVENTS &  
FUNDRAISERS

DONATE

ABOUT US

CONTACT US

## SUCCESS!

Thank you for registering with HandsOn Hong Kong—you are nearly ready to volunteer!

Before getting started please update your Skills Page [here](#). It is essential that you include which languages you speak as this may impact which programs you can support. This also ensures we are aware of any special skills you may be able to bring to service programs.

You can then visit our calendar to begin volunteering. Just select the name of the activity you're interested in to learn more, and register using the 'Sign up' or 'Sign up with a team' button.

You have successfully created an account!

# Applying for a SDGs opportunity

1. Go back to "jll.handsonhongkong.org"

The SDGs are the blueprint to achieve a better, fair, and more sustainable future for all and we focus our BABT program on six priority SDGs that provide guidance on our actions.

Starting now, we are focusing action in our community's efforts on our key SDGs with a new goal to align 75% of our communities' activities to JLL's six priority SDGs by end of 2022.

Explore the [HandsOn Hong Kong volunteer calendar](#) below to find an activity that speaks to you and connects with a global goal you are passionate about! Before signing up please read through some [important points you will need to know before registering for an activity](#).

聯合國可持續發展目標

可持續發展目標是為所有人實現更美好、公平和更可持續發展的未來，我們致力「創造更美好未來」，將根據聯合國所提供的指引，集中實現其中六個可持續發展目標。

從現在開始，我們將集中實現六個主要可持續發展目標，目標是至2022年底，我們所參與的社會公益活動，75%與仲量聯行的六個主要可持續發展目標一致。

請看[牽手·香港義工月曆](#)，尋找一項你感興趣及遇可持續發展目標有關的活動。在報名參與義工活動之前，[請先細閱重點須知](#)。

2. Scroll down to the SDGs area.

# Applying for a SDGs opportunity



We created a filtered calendar with the volunteer opportunities that aligned with JLL's key SDGs.

3. You can access the filtered calendar by simply clicking the "calendar" below OR "HandsOn Hong Kong volunteer calendar".

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	Sun	Mon	Tue	Wed	Thu	Fri	Sat
07:00 AM	Phone call support to 1 elderly individual (PRE-TRAINED VOLUNTEERS ONLY)	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	10:00 AM Help and be the storyteller for children
09:00 AM	Be a Boxing Sports Class Assistant for People with Special Needs (Cantonese)	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	11:00 AM Science Eco-Ambassador Activity
11:00 AM	Science Eco-Ambassador Activity	CARE DELIVERED: Deliver Care Packages to people of difference in Kwai Chung	Be a Sports Class Assistant for People with Special Needs	09:45 AM Get-to-know Hong Kong with Physical Disabled Students at the Peak	Be a Tennis Class Assistant for People with Special Needs	09:45 AM Get-to-know Hong Kong with Physical Disabled Students in Tsing Sha Tsau	03:00 PM Be a Table Tennis Class Assistant for People with Special Needs
11:30 AM	Help at animal shelter in Yuen Long (Youth Welcome)	04:30 PM Be a Football Class Assistant for People with Special Needs (Cantonese)	06:00 PM Collect Bread for Redistribution - Kwun Tong (Youth welcome)	03:00 PM Science Eco-Ambassador Activity	06:00 PM Be a Basketball Class Assistant for People with Special Needs	03:00 PM Science Eco-Ambassador Activity	03:00 PM Be a Table Tennis Class Assistant for People with Special Needs
01:30 PM	Family Opportunity: Soap Recycling	05:30 PM Be a Football Class Assistant for People with Special Needs +3 more	06:30 PM Collect Bread for Redistribution - Nan Fung Tower, Sheung Wan (Youth Welcome)	06:00 PM Assistant for People with Special Needs +2 more	06:00 PM Assistant for People with Special Needs +9 more	04:00 PM Be a Boxing Sports Class Assistant for People with Special Needs +3 more	03:30 PM Be a Sports Class Assistant for People with Special Needs (Cantonese) +2 more
09:00 AM	Be a Boxing Sports Class Assistant for People with Special Needs (Cantonese)	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM CARE DELIVERED: Deliver Care Packages to elderly with chronic illness +2 more
10:00 AM	Family Opportunity: Soap Recycling	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	Help and be the storyteller for children
11:00 AM	Science Eco-Ambassador Activity	09:30 PM Be a Football Class Assistant for People with Special Needs	10:30 AM CARE DELIVERED: Deliver Care Packages to people recover	10:30 AM CARE DELIVERED: Deliver Care Packages to people recover	01:30 PM Help at STEM workshop with Students with	09:45 AM Get-to-know Hong Kong with Physical Disabled Students in	11:00 AM Science Eco-Ambassador Activity
11:30 AM							12:00 PM

# Applying for a SDGs opportunity



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## 聯合國可持續發展目標

可持續發展目標是為所有人實現更美好、公平和更可持續發展的未來，我們致力「創造更美好未來」，將根據聯合國所提供的指引，集中實現其中六個可持續發展目標。

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English

中文

**Before signing up for your volunteer activities, please note the following points that require your attention:**

- Please use your **work email** to register.
- Remember to submit your volunteering leave application via e-leave and notify your line manager.
- You can register for as many volunteering activities as you wish, as long as you get the approval from your line manager to participate, if during work hours.
- Please note that collected personal data will be shared with Jones Lang LaSalle Limited only to allow us to report back globally on volunteer hours achieved in Hong Kong.
- Please note that after registering as a HandsOn Hong Kong volunteer, you will receive the HandsOn newsletter outlining upcoming service opportunities. You can unsubscribe from these communications at any time through the button on the newsletter.
- Please use the latest versions of Chrome, Edge, Firefox or Safari to browse this website for the best viewing experience. Internet Explorer is not supported.

4. But before you register or sign-up for the activity, please read through some important notes by clicking "Important points you will need to know before registering for an activity", instructions are available in English and Chinese.

# Applying for a SDGs opportunity

CALENDAR

VOLUNTEER

NGO PARTNERS

CORPORATE VOLUNTEERING

EVENTS & FUNDRAISERS

DONATE

ABOUT US

CONTACT US

## Sustainable Development Goals Volunteering Calendar

Explore the HandsOn Hong Kong volunteer calendar below to find an activity that speaks to you and connects with a global goal you are passionate about!

5. You will reach the "Sustainable Development Goals Volunteering Calendar" after clicking the "calendar" on the JLL page.

Only the activities that aligned with JLL's key SDGs will be listed here. Explore and choose the activity that speaks to you!

COLOR KEY:

Volunteer Opportunities

Trainings & Other Activities

Already Filled

Special Events

BASIC SEARCH AND SEARCH OPTIONS

Aug 2021

month week day

< > today

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
07:00 AM Phone call support to 1 elderly individual [PRE-TRAINED VOLUNTEERS ONLY]	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	10:00 AM Help and be the storyteller for children
11:00 AM Science 'Eco-Ambassador' Activity	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	11:00 AM Science 'Eco-Ambassador' Activity
01:00 PM	01:00 PM	06:00 PM	09:45 AM	06:00 PM	09:45 AM	04:00 PM Family Opportunity: Deliver Daily

# Applying for a SDGs opportunity

6. After choosing the activity, you will see the "Opportunity Details" inside the activity page.

Please read through the volunteer roles to make sure you are aware the remarks.

Opportunity Details

## Be a Tennis Class Assistant for People with Special Needs

LOVE 21 Foundation | <https://love21foundation.com/>

**Description:** LOVE 21 is a charity dedicated to bettering the lives of those living with Down syndrome and autism in Hong Kong through physical activity and nutrition. They run a variety of sport and exercise classes, a health and nutrition programme, and guardian counselling and workshops.

### Volunteer roles:

- To be proficient in tennis and Cantonese, and has a good handle on the basics of tennis.
- To be able to lead a subgroup independently.
- To assist the Sports Instructor in teaching a group of 8-12 children or people aged 6-45 and with Down Syndrome and to be confident enough to practice with the students when the coach is working with other students.
- To assist the instructor in helping the class run smoothly and safely, while also ensuring that everyone is actively engaged.
- To motivate and energize participants throughout the class.
- Please wear appropriate sports clothing and footwear as you will be actively participating as well.

All volunteers who attend this activity must be registered with HandsOn Hong Kong. If you wish to have a friend or family member join you on this activity, they must first register with HandsOn and sign up for the activity.



ISSUE AREA(S)  
Health & Wellness  
POPULATION SERVED  
People with Disabilities  
REQUIREMENTS  
Age Minimum (with Adult): 18+, Minimum Age: 18+, Skills: Cantonese ???

7. Then scroll down and choose the time slot that suits you, click "Sign Up".

### Sign Up

THURSDAY, 05 AUGUST, 2021 FROM 16:30 - 18:00

Location: 9D, Wing Hin Factory Building, 31-33 Ng Fong Street, San Po Kong, Kowloon, Hong Kong, Kowloon 九龍新蒲崗五芳街 31

- 33 號永顯工廠大廈 9樓 D 室

Volunteer Limit: 2 | Spots Remaining: 1

Full opportunity address and directions will be sent to you by e-mail after you sign up.

SIGN UP

THURSDAY, 12 AUGUST, 2021 FROM 16:30 - 18:00

THURSDAY, 19 AUGUST, 2021 FROM 16:30 - 18:00

THURSDAY, 26 AUGUST, 2021 FROM 16:30 - 18:00

THURSDAY, 02 SEPTEMBER, 2021 FROM 16:30 - 18:00

THURSDAY, 09 SEPTEMBER, 2021 FROM 16:30 - 18:00

THURSDAY, 16 SEPTEMBER, 2021 FROM 16:30 - 18:00

THURSDAY, 23 SEPTEMBER, 2021 FROM 16:30 - 18:00

# Applying for a SDGs opportunity

8. Please read through the COVID-19 precautions, click “Finish” if you confirmed and agreed with all the precautions.

We appreciate your taking action to support the community. HandsOn is committed to serving needs during the COVID-19 crisis, while doing all we can to ensure the safety of our volunteers, non-profit partners and those they serve. All programs are being developed in-line with [HandsOn Hong Kong Safety Precautions](#).

**By going ahead with your sign-up, you are confirming that:**

- You are aware of HandsOn Hong Kong's Safety Precautions
- You do not have a fever or any other respiratory or flu-like symptoms (and will cancel your sign-up if you start to develop any)
- You have not been in contact with someone who could be infected or deemed by the CHP as a 'close contact' of someone at risk
- You are not living with someone deemed as a 'close contact' of an infected person.
- You have not been present at premises in the past 21 days, where compulsory testing has been imposed
- Have not been abroad—or had contact with someone who has been abroad—in the past 21 days

Thank you for your understanding and support.

[← Back](#)

[Finish >](#)

# Applying for a SDGs opportunity - Success!

9. You are successfully signed-up for the opportunity!

You should also receive a confirmation email with the activity information e.g. date & time, location.

## Success!

You are signed up and scheduled to attend this opportunity. You will soon receive a confirmation email that will include additional information about your project including project address, driving directions, and contact information for the coordinator of this opportunity.

[Click here](#) to share this opportunity with friends or colleagues, and invite them to take part with you!

If you cannot attend, let us know ahead of time by logging into your account and removing yourself from the opportunity so other volunteers can sign up and take your place.



HandsOn  
HONG KONG

Brian Lee,

Thank you for registering to participate in **Prepare food ingredients/meals in Harvest Mill, Kwun Tong** from 31/8/2021, 9:30 am to 31/8/2021, 12:30 pm.

Please note that this is not a project that HandsOn Hong Kong is managing but is managed directly by **Food Angel 惜食堂**, one of our partner agencies.

### Location:

19/F, Seaview Centre, 139-141 Hoi Bun Road, Kwun Tong, Kowloon , 觀塘海濱道139-141號  
海濱中心19樓

**Location Details:** [https://www.handsonhongkong.org/HOC\\_Special\\_Direction?id=a0C2y000004US5w](https://www.handsonhongkong.org/HOC_Special_Direction?id=a0C2y000004US5w)

**Project Description:** [https://www.handsonhongkong.org/HOC\\_Volunteer\\_Opportunity\\_Details\\_Page?id=a0C2y000004US5w](https://www.handsonhongkong.org/HOC_Volunteer_Opportunity_Details_Page?id=a0C2y000004US5w)

### Opportunity Leader:

Volunteer Engagement Team Food Angel: [volreg@foodangel.org.hk](mailto:volreg@foodangel.org.hk)

# Applying for others HandsOn opportunity



A whole other world of volunteer activities in Hong Kong await you. Click [here](#) to explore the full HandsOn calendar!

我們還有很多其他義工活動, 請點擊[這裡](#)看整個牽手·香港義工月曆。

If you wish to join others activities besides the SDGs activities, go back to the JLL page and you will find the link below the graphic of the calendar. Click "here" and you will reach the full HandsOn calendar.

Before signing up for your volunteer activities, please note the following points that

- a) Please **Follow the same sign-up steps to join the activity!**
- b) Remember to submit your volunteering leave application via e-leave and notify your line
- c) You can register for as many volunteering activities as you wish, as long as you get the approval to participate, if during work hours.



VOLUNTEER    NGO PARTNERS    CORPORATE VOLUNTEERING    EVENTS & FUNDRAISERS    DONATE    ABOUT US    CONTACT US

## Calendar

The calendar below makes it easy to find opportunities that support causes you are passionate about and are scheduled for a specific day and time. Click [here](#) to see the calendar in grid format. **Please be sure to clear your filter after searching.**

We run up to 200 programs on this calendar each month as a free public service—at no cost to our non-profit partners or volunteers. If you would like to help sustain our vital work for the community, you can help by [making a donation](#). Thank you for your belief in our mission!

\* Click [here](#) to see Volunteer Opportunities without specific language requirements.

COLOR KEY: ■ Volunteer Opportunities    ■ Trainings & Other Activities    ■ Already Filled    ■ Special Events

BASIC SEARCH AND SEARCH OPTIONS +

Aug 2021

month    week    day

<    >    today

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
07:00 AM Phone call support to 1 elderly individual [PRE-TRAINED VOLUNTEERS ONLY]	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	10:00 AM Help and be the storyteller for children
09:00 AM Be a Boxing Sports	09:30 AM Prepare Meals at Chal	09:30 AM Prepare Meals at Chal	09:30 AM Prepare Meals at Chal	09:30 AM Prepare Meals at Chal	09:30 AM Prepare Meals at Chal	11:00 AM Science 'Eco-Ambassador' Activity 02:00 PM

# Full HandsOn calendar

Different colour represents different status of the volunteering opportunities.

Calendar can be viewed by month, week or day.

You can view other months as well.

Filtering options to suit your interests/needs.

COLOR KEY: ■ Volunteer Opportunities ■ Trainings & Other Activities ■ Already Filled ■ Special Events

BASIC SEARCH AND SEARCH OPTIONS



Aug 2021

month week day

< > today

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
07:00 AM Phone call support to 1 elderly individual [PRE-TRAINED VOLUNTEERS ONLY]	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	10:00 AM Help and be the storyteller for children
09:00 AM Be a Boxing Sports Class Assistant for People with Special Needs (Cantonese)	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	09:30 AM Prepare Meals at Chai Wan Kitchen	11:00 AM Science 'Eco-Ambassador' Activity
11:00 AM Science 'Eco-Ambassador' Activity	01:30 PM CARE DELIVERED: Deliver Care Packages to people of difference in Kwai Chung	05:00 PM Be a Sports Class Assistant for People with Special Needs	09:45 AM Get-to-know Hong Kong with Physical Disabled Students at the Peak	04:30 PM Be a Tennis Class Assistant for People with Special Needs	09:45 AM Get-to-know Hong Kong with Students with Physical Disabilities in Tsim Sha Tsui	02:00 PM Youth Empowered: Play Board Game with the Elderly in Chai Wan
11:30 AM Help at animal shelter in Yuen Long (Youth Welcome)	04:30 PM Be a Football Class Assistant for People with Special Needs (Cantonese)	06:00 PM Collect Bread for Redistribution - Kwun Tong (Youth welcome)	03:00 PM Science 'Eco-Ambassador' Activity	06:00 PM Be a Basketball Class Assistant for People with Special Needs	03:00 PM Science 'Eco-Ambassador' Activity	03:00 PM Be a Table Tennis Class Assistant for People with Special Needs
01:30 PM Family Opportunity: Soap Recycling	05:30 PM Be a Football Class Assistant for People with Special Needs	06:30 PM Collect Bread for Redistribution - Nan Fung Tower, Sheung Wan (Youth Welcome)	06:00 PM Be a Sports Class Assistant for People with Special Needs (Cantonese)	06:00 PM Collect Bread for Redistribution - Kwun Tong (Youth welcome)	04:00 PM Be a Boxing Sports Class Assistant for People with Special Needs	03:30 PM Be a Sports Class Assistant for People with Special Needs (Cantonese)
	+3 more	+6 more	+2 more	+9 more	+3 more	+2 more
8	9	10	11	12	13	14
09:00 AM Be a Boxing Sports Class Assistant for People with Special Needs (Cantonese)	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM Prepare food ingredients/meals in Harvest Mill, Kwun Tong	09:30 AM CARE DELIVERED: Deliver Care Packages to elderly with chronic illness in SMP

BASIC SEARCH AND SEARCH OPTIONS

Keyword(s)

Filter & Sort

Your Availability	Type of Opportunity	Who to Serve	Appropriate For
Morn Aft Eve All	Issue Area(s) to Address	Organization(s) to Serve	Age of Volunteer
Sun Mon Tue Wed Thu Fri Sat All	Select options	Select options	Age of Volunteer
Duration		Population	
Select options		Select options	
<b>Submit</b>			

Additional Filters

My Searches

My Saved Searches: Select a search

Save Current Search As: [input field]

Share Search Results (Copy): [input field]

**Save Search**

**Get shareable link!**

# Sign-up for an opportunity - Add to waiting list

1. If the activity is full, you can click "Add to waiting list".

SATURDAY, 14 AUGUST, 2021 FROM 12:00 - 17:00

Location: Fung Kat Heung, Yuen Long, New Territories, 新界元朗逢吉鄉

Volunteer Limit: 6 | Spots Remaining: 0

Full opportunity address and directions will be sent to you by e-mail after you sign up.

**ADD TO WAITING LIST**

*Currently full. Click the button above to be added to the waiting list and get notified if space becomes available.*

2. Read through the COVID-19 precautions, click "Finish" if you confirmed and agreed with all the precautions.

We appreciate your taking action to support the community. HandsOn is committed to serving needs during the COVID-19 crisis, while doing all we can to ensure the safety of our volunteers, non-profit partners and those they serve. All programs are being developed in-line with [HandsOn Hong Kong Safety Precautions](#).

#### By going ahead with your sign-up, you are confirming that:

- You are aware of HandsOn Hong Kong's Safety Precautions
- You do not have a fever or any other respiratory or flu-like symptoms (and will cancel your sign-up if you start to develop any)
- You have not been in contact with someone who could be infected or deemed by the CHP as a 'close contact' of someone at risk
- You are not living with someone deemed as a 'close contact' of an infected person.
- You have not been present at premises in the past 21 days, where compulsory testing has been imposed
- Have not been abroad—or had contact with someone who has been abroad—in the past 21 days

Thank you for your understanding and support.

< Back

Finish >

# Sign-up for an opportunity - Add to waiting list

## Success!

You have been placed on the waiting list. If additional space becomes available you will receive email notification that there is now space available. Additional slots for volunteers will be filled on a first-come, first served basis

**Opportunity Details:** Help at animal shelter in Yuen Long (Youth Welcome) on Saturday, August 14, 2021 from 12:00 PM - 5:00 PM



3. Success – for adding to the waiting list.  
You will receive an email notification if/when a spot becomes available.

# Sign-up for an opportunity - Add to waiting list (spot becomes available)



Dear Brian Lee,

We are pleased to inform you that space is now available for the following volunteer opportunity where you were previously placed on the waitlist:

**Volunteer Opportunity:** Soap Cycling "Soap Walk for Good" 再皂福 [皂福行]

**Start Date & Time:** 24/4/2021, 2:30 pm

When you last looked at the calendar, this opportunity had reached capacity and you asked to be notified if space for additional volunteers became available.

**Good news!** One or more volunteers have removed themselves from this opportunity and there is now limited space for additional volunteers.

If you are still available and interested in volunteering, please click on the link below to log in and claim one of the remaining spaces. These available spaces will be filled on a first-come, first-served basis so we encourage you to act soon.

[https://www.handsonhongkong.org/HOC\\_Volunteer\\_Opportunity\\_Details\\_Page?id=a0C2y000002OoUd](https://www.handsonhongkong.org/HOC_Volunteer_Opportunity_Details_Page?id=a0C2y000002OoUd)

We hope you can join us to volunteer!

Best Regards,  
The **HandsOn Hong Kong** Team

4. When a spot becomes available, you will receive an email notifying you. In the email, click the link and it will direct you back to that volunteer opportunity page.

SUNDAY, 08 AUGUST, 2021 FROM 11:00 - 14:00

**Location:** virtual volunteering, 虛擬義工活動

**Volunteer Limit:** 30 | **Spots Remaining:** 16

Full opportunity address and directions will be

**SIGN UP**

5. You can simply apply the opportunity following the usual sign-up practice.

# Manage the participation



VOLUNTEER

NGO PARTNERS

CORPORATE VOLUNTEERING

EVENTS & FUNDRAISERS

MY ACCOUNT

UPCOMING PROGRAMS

COVID-19 SAFETY REQUIREMENTS

SIGN UP AS A VOLUNTEER

CODE OF CONDUCT

VOLUNTEER POLICY

SKILLS BASED VOLUNTEERING

BE A VOLUNTEER LEADER

VOLUNTEER STORIES

BENEFITS OF VOLUNTEERING

APP

OVERVIEW

PERSONAL INFORMATION

Overview

SKILLS

MY TEAMS

SAVED SEARCHES

COVID-19 REL

OUR M

1.If you wish to manage your participation, please go to HandsOn Hong Kong page → log in your account → select “VOLUNTEER” → Select “MY ACCOUNT” → click on “OVERVIEW”.

Then you will reach the account overview page.

Account Overview For

## HandsOn Hong Kong

Here's a snapshot of your volunteer activity. Review your upcoming commitments, cancel if you cannot attend so another volunteer can take your place, or manage your team signups from here. Use the Volunteer History section below to provide us with feedback.

277.94

Verified Hours

0

Unverified Hours



## Upcoming Opportunities

Opportunity	Organization	When ▲	Action/Status
Help at animal shelter in Yuen Long (Youth Welcome)	Maison De Charlotte Pour Des Chats Et Des Chiens Sarl Limited (MCCC) 沙律猫狗之家	14/8/2021 12:00	-On Waitlist <a href="#">-Remove me</a>
Testing Opportunity August 22nd	ABC Test	22/8/2021 12:00	-Team Opportunity -Participants <a href="#">-Remove Team</a> <a href="#">-Location</a> <a href="#">-Add to Calendar</a>

# Manage the participation

Account Overview For

## HandsOn Hong Kong

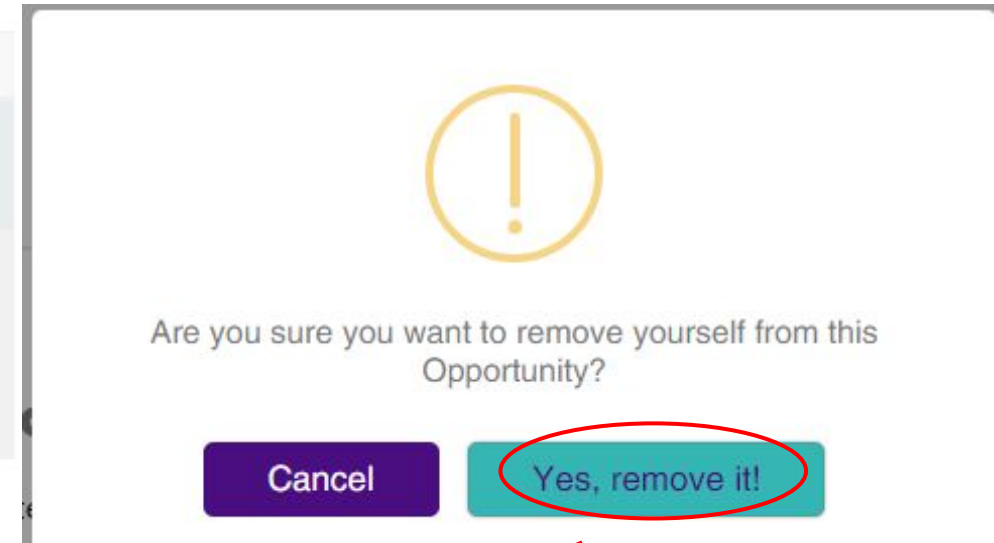
Here's a snapshot of your volunteer activity. Review your upcoming commitments, cancel if you cannot attend so another volunteer can take your place, or manage your team signups from here. Use the Volunteer History section below to provide us with feedback.



2. You will see the account overview and your upcoming opportunities.

**Upcoming Opportunities** Find the opportunity you wish to remove and click "Remove me".

Opportunity	Organization	When ▲	Action/Status
Help at animal shelter in Yuen Long (Youth Welcome)	Maison De Charlotte Pour Des Chats Et Des Chiens Sarl Limited (MCCC) 沙律猫狗之家	14/8/2021 12:00	-On Waitlist <b>-Remove me</b>
Testing Opportunity August 22nd	ABC Test	22/8/2021 12:00	-Team Opportunity -Participants -Remove Team -Location -Add to Calendar



3. Click "Yes, remove it!" to confirm.

# Manage the participation



**Success**

Sorry you can't make it. You have now removed yourself from your opportunity

OK

4. The system will show that you successfully removed yourself from the opportunity. You will no longer see that activity on your upcoming opportunities list.

## Upcoming Opportunities

Opportunity	Organization	When ▲	Action/Status
No results found.			

## Volunteer History with HandsOn Hong Kong

Opportunity	Organization	Date ▼	Hours	Action/Status
Processing donated goods for those in need (Youth welcome)	Crossroads Foundation	4/6/2021 14:00	3 Verified	-Feedback

# Happy Volunteering!



**Hands On**  
HONG KONG